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ABSTRACT

This packet identifies and explains the questionnaires and coding used in DeVault VIII, a subsystem of the Texas Student Information System designed to generate data for local utilization and for fulfillment of the federally-mandated Vocational Education Data System (VEDS) student and employer follow-up requirements. The report first explains the use of and target VEDS populations for each of five questionnaires, designed to collect information on: (1) non-returning students, (2) occupational/technical non-returning students, (3) first-year graduates, (4) employers of former students, and (5) adults who have completed adult and continuing education preparatory courses. A sixth questionnaire collects information from all former students necessary for VEDS follow-up reporting. The packet then outlines each of the 18 codes appearing on the questionnaires which allow for additional information. Sample questionnaires are appended. (JP)

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ED178124

Tex-SIS

STUDENT INFORMATION SYSTEM

POSTSECONDARY STUDENT FOLLOW-UP

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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SAMPLE PACKET OF TEX-SIS QUESTIONNAIRES DEVAULT VIII EXPANSION and the VOCATIONAL EDUCATION DATA SYSTEM (VEDS)

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JC 790 531

TEX-SIS FOLLOW-UP

SAMPLE PACKET OF
TEX-SIS QUESTIONNAIRES

DeVault VIII EXPANSION
and the
VOCATIONAL EDUCATION DATA SYSTEM
(VEDS)

Documented by the staff of the Tex-SIS Support Services, Coordinating Board, Texas College and University System, Austin, Texas, 78701, supported by funds from the Department of Occupational and Technical Education, Texas Education Agency, Austin, Texas, 78701.

August 1979

PREFACE
Tex-SIS EXPANDED!

Tex-SIS, documented by Tarrant County Junior College in 1976, has been in operation in the Texas community and technical colleges since that time. The widespread use of Tex-SIS has resulted in at least one of the Tex-SIS questionnaires being in use in all of the 49 involved colleges in Texas.

In consideration of the implementation of the federally mandated Vocational Education Data System (VEDS), it was decided that Tex-SIS would be expanded to include an eighth subsystem. This subsystem was named DeVault VIII after the concept was conceived by Mike DeVault, Director of Placement and Follow-up, Austin Community College.

DeVault VIII consists of six questionnaires which can be used by the participating colleges to generate data for local utilization and fulfillment of VEDS student and employer follow-up requirements at the same time. A centralized Tex-SIS Support Services unit processes the data for local utilization and, at the same time, extracts data for VEDS follow-up reporting.

The questionnaires (which are discussed later in this document) are expanded versions of the previously used Tex-SIS questionnaires and contain questions for local and VEDS use. For confidentiality purposes, three of the questionnaires (nonreturning student, occ/tech nonreturning student, and first year graduate) have been designed for separation of the "students comments" section prior to mailing for central processing.

DeVault VIII is only one of the Tex-SIS subsystems. Other subsystems collect such information as student goals (or intents), reasons for course and/or college withdrawal, adult and continuing education follow-up data, students' future enrollment plans, use of special assistance services, three year and five year graduate follow-up data, and a variety of other types of information. For additional information, please contact the Tex-SIS liaison person on a community or technical college in Texas or the Tex-SIS Support Services staff. Thank you.

Dr. Jim F. Reed
Tex-SIS Support Services

Acknowledgements

DeVault VIII questionnaires have been produced under the auspices of the Tex-SIS Users Committee and the Questionnaire Change Subcommittee. The Tex-SIS Users Committee for the 1978-79 school year consists of the following individuals:

Name	Affiliation
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Mr. Lester Burks	Texas Association of Post-secondary Occupational Education Administrators North Harris County College
Mr. Mike DeVault	Austin Community College
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*Mr. Duane Howard	Amarillo College
Ms. Frances Jordan	Del Mar College
*Mr. Bob Kammer	Paris Junior College
Dr. David Kelly	Coordinating Board, Texas College and University System
Mr. Ray Lewis, Chairperson	San Antonio College
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Mr. Ed Ney	State Occupational Information Coordinating Committee (SOICC)
Dr. Theodore Nicksick, Jr.	Texas Public Junior College Association Wharton County Junior College
*Ms. Dona Robey-Fields	Houston Community College
Mr. Walt Troutman	Texas State Technical Institute James Connally Campus
*Mr. Harold Vail	Hill Junior College

*Member of Questionnaire Change Subcommittee
Dona Robey-Fields, Chairperson

Special appreciation goes to Toni Hall, Tex-SIS Support Services, and Pat Lucas, Graphics Artist, for the performance of technical design and graphics work.

CONTENTS
DeVault VIII Questionnaires

Questionnaire and Use	Color	VEDS Population
*Nonreturning Student (Collects information from university transfer/ academic and occupational/ technical students who complete an enrollment period and do not return for a subsequent enrollment period)	Pink Sheet	Leavers
*Occupational/Technical Nonreturning Student (Collects information from occupational/technical students who complete an enrollment period and do not return for a subsequent enrollment period)	Blue Sheet	Leavers
*First Year Graduate (Collects information from university transfer/ academic and occupational/ technical students who are first year graduates of college programs)	Green Sheet	Completers
*Employer (Collects information from employers of former students who are employed in an occupation related to the courses completed at the college)	Tan Sheet	Employers of leavers and completers who are employed in an occupation related to the courses completed at the college
*Adult and Continuing Education-Preparatory (Collects information from students who complete adult and continuing education preparatory courses)	Natural Card	Adult-Long Term
*State Follow-up Reporting (Collects information for VEDS student follow-up reporting)	Green Card	Leavers Adult-Long Term Completers

NOTE: The VEDS documentation should be consulted for additional explanation of the above terms.

VEDS student follow-up reporting can be accomplished by using various options of questionnaires for producing local and VEDS use information. The state follow-up reporting questionnaire contains primarily only VEDS questions and can be used by those colleges desiring only VEDS data.

Additional explanation, definitions, categories of reporting, populations, etc., can be found in the Vocational Education Data System (VEDS) documentation. An explanation of the expanded Tex-SIS coding system can be found on the following page.

Tex-SIS
DeVault VIII Codes

Coding of DeVault VIII questionnaires allows for additional data analyses of local and statewide Tex-SIS data. The coding of the questionnaires concerns the completion of the appropriate boxes in the shaded portions of the instruments. The various coding boxes and other boxes (which are machine entered after completion) are described below:

The student's Zip Code is machine entered for potential geographic/occupational mobility studies.

The Term Date provides space to enter the last date of enrollment if a college so desires. This can coincide with the last month and year of the last semester attended if a college wishes to enter this information on the study's data record. The Mc (month designation) should be entered as appropriate (01-12) with the Yr (year) designation entered as 79, 80, etc.

The Group Code may be utilized if a college wishes its data to be processed according to any of the following categories: O/T for occupational/technical majors, UT for university transfer majors, OTH for other majors and VC for any specialized vocational codes on which the college wishes an analysis.

The Major Code provides space for entering of the student's major field (or program of study). After information about the student's "major" is obtained, the appropriate major field code should be entered in the code blocks. By combining the appropriate code numbers with the exact nomenclature of the program areas, the data will appear in a much more usable format.

The Special Code designation may be utilized in the manner of a college's choosing. Many colleges use this code to distinguish between different campuses, extension centers, special student groupings, apprenticeship offerings, etc. The code in this box can be alphanumeric (letters or numbers). If this code is used, the person responsible for processing the data should be provided with information regarding the codes and their meanings. If the special code box is used for apprenticeship offerings, an X should be entered.

The Completion Code block may be utilized for the analysis of certain degree offerings (or portions of degree offerings). This information can be combined with the student's major field code if the college so desires. If this combination is desired, the college should provide the central processor with a listing of the appropriate completion codes with their respective major codes. The appropriate alphabetical character according to the below table should be provided on each program area and entered in the completion code box.

A - Associate in Arts
B - Associate in Applied Arts
C - Associate in Arts and Sciences
D - Associate in Applied Arts and Sciences
E - Associate in Business
F - Associate in Applied Engineering
G - Associate in Engineering Science
H - Associate in General Education
I - Associate in Science
J - Associate of Science in Technology
K - Associate in Applied Science
L - Diploma
M - Certificate (One Year)
N - Associate in Fine Arts
O - Certificate (Two Year)
P - Certificate (Less than One Year)
R - 50% or Less Leaver Status
S - More than 50% Leaver Status
T - General Academic (Cumulative Credit Hours)
U - Occupational/Technical (Prescribed Courses)
V - Special (To be defined by institution)
Blank - Unknown Leaver/Completion Status

The Course Type Code provides for the designation of a cooperative (COOP) or noncooperative (NON-COOP) student follow-up or program follow-up category.

The Target Population Code provides for the designation of a regular (REG), disadvantaged (DAVT), handicapped (HNCP), or limited English proficiency (LEP) student follow-up or program follow-up categories.

The Level Code provides for the designation of Postsecondary, Adult Long Term (LT), Adult Short Term (ST), or other (OTH) levels as required by the college for analysis purposes.

The TC Coding Boxes (Transfer College Code) allows for the coding of the name of the college (by FICE code) to which the student transferred. The coding character should be entered sequentially with the first character in the uppermost box.

The TMC Coding Boxes (Transfer Major Code) allows for the coding of the student's major at the transfer college. Eight characters are allowed for entering of HEGIS, USOE, or other coding structures. The coding characters should be entered sequentially with the first character in the uppermost box.

The SIC Coding Boxes (Standard Industrial Classification Code) allows for the coding of the employed student's company or firm's industrial classification.

The EJT Coding Boxes (Employee's Job Title Code) allows for the coding of the student's job title according to the OES (Occupational Employment Statistics), SOC (Standard Occupational Classification), DOT (Dictionary of Occupational Titles), U.S. Bureau of Census, or other job title structure. The coding characters should be entered sequentially with the first character in the uppermost box.

The employer's Zip Code is machine entered for potential geographic/occupational mobility studies.

The SI Coding Boxes (Salary Information) and HR Coding Boxes (Hours Employed) allow for the coding of salary and hours employed information if an interpretation of the student's response is needed.

The SJT Coding Boxes (Supervisor's Job Title Code) allows for the coding of the supervisor's job title according to the OES, SOC, DOT, U.S. Bureau of Census, or other coding structure. The coding characters should be entered sequentially with the first character in the uppermost box.

The EMP (Employment) Code (on the Employer questionnaire only) may be utilized to distinguish between those students who were employed in their occupation prior to enrolling in courses at the college and those who were not. This data item can be obtained from the appropriate question on the student survey. For those indicating "no" to this question, a 1 should be marked. For those indicating "yes" to this question, a 2 should be marked.

The Form Code (on the state follow-up reporting form only) should be used to identify the VEDS population which is being surveyed. The appropriate designation should be entered in the Form Code box as follows:

L - Leavers
C - Completers
A - Adult Long-Term

F08—1—B (NRS-DeVAULT) Term:

FOR COLLEGE USE ONLY

Term Date: Mo 16 17 Yr 20 21

Completion Code 22

Group Code: A (D/T), B (I/T), C (OTH), D VC (23)

Course Type Code: 1 Coop, 2 Non-Coop (24)

Target Pop. Code: 1 REG, 2 DAVT, 3 HNCP, 5 LEP (25)

Major Code 34 35 36 37

Level Code: 1 Postsecondary, 2 Adult—LT, 4 Adult—ST, 5 OTH (26)

Special Code 45

1

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PROJECT FOLLOW-UP

Please make corrections to the information above if necessary.

Note: This survey is authorized by Public Laws 20 USC 2312 and 20 USC 2391 While you are not required to respond to this survey, your cooperation is needed to insure that the results of this effort are comprehensive, reliable, and timely.

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A — EVERYONE SHOULD ANSWER THIS SECTION.

Do not write in this column.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

MAJOR _____ (At our college)

SEX (46): 1 Male, 2 Female

ETHNIC GROUP (66): 5 American Indian or Alaskan Native; 4 Asian or Pacific Islander; 2 Black, not of Hispanic Origin; 3 Hispanic; 1 White, not of Hispanic Origin

AGE (67): B 16-19, C 20-24, D 25-29, E 30-34, F 35-44, G 45-54, H 55-64, I 65 and over

1 What was your PRIMARY objective in attending our two-year college?

46-1 Improvement of existing "job skills"
47-1 Preparation for "job to be obtained"
48-1 University transfer credit
49-1 Personal interest
50-1 Other (describe) _____

2 To what extent has this objective been completed? (51)

1 Fully completed
2 Partially completed
3 Not completed

3 Do you plan to pursue this objective further? (52)

1 Yes; where?
2 No

53-1 At our college
54-1 At another college
55-1 Other (describe) _____

4 How much education is (or was) required to accomplish your educational objective at our college?

56-1 Selected course(s)
57-1 Certificate program
58-1 Two-year associate degree program
59-1 Other (describe) _____

5 What was your principal reason for NOT re-enrolling at our college this semester?

60-1 Completed needed courses
61-1 Transportation problems
62-1 Transferred to another college
63-1 Found job in occupation related to course(s) completed at this college
64-1 Conflicting job hours
65-1 Financial reasons
66-1 Change of residence
67-1 Grade problems
68-1 Dissatisfied with instruction
69-1 Dissatisfied with content of courses
70-1 Personal family illness or injury
71-1 Other personal family reasons
72-1 Other (describe) _____

Do not write in this column.

6 Which statement best describes your feeling about your educational experience at our college? (73)

1 Very satisfied
2 Satisfied
3 Average
4 Disappointed
5 Very disappointed

7 If you have completed courses in your MAJOR FIELD OF STUDY please rate them according to how well they fulfilled your individual needs. Students with "undecided/undeclared" majors should skip to next question.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Quality of instruction (74)					
b. Grading/Testing (75)					
c. Instructor interest (76)					
d. Content of course(s) (77)					
e. Instructional media (78)					
f. Class size (79)					

8 If you have used any of the below college services, please rate them according to how well they fulfilled your individual needs.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Financial aids (34)					
b. Counseling (35)					
c. Job placement services (36)					
d. Course advisement (37)					
e. Tutoring services (38)					
f. Veterans services (39)					
g. Learning lab/packages (40)					
h. Student activities (41)					
i. Library services (42)					

9 What is your current educational status? (Check one) (43)

1 Currently attending school
2 Not currently attending school

10 What is your current employment status? (Check one) (44)

1 Employed (Includes all employment, even if below your qualifications; **does not include full-time military service**)
2 Employed (Full-time military service)
3 Unemployed (Not employed, but actively seeking employment)
4 Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

OVER PLEASE!

BELOW SPACE RESERVED FOR COMMENTS 1 2

SECTION B

IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION C.

Do not write in this column

1 Please provide the following information on your present job.

Name of Company or Firm (If self-employed, please write self.)

Company or Firm Mailing Address

City State (57) Zip Code

Your Job Title

Your Job Duties

2 Is this job related to the courses you have completed at our college?

62- 1 ☐ Yes, it is directly or closely related
2 ☐ No, it is only remotely related or is not related at all

3 What is your current salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ _____ (63) PER (70) 1 HOUR 2 WEEK 3 MONTH 4 YEAR

4 The salary in the preceding item is based on how many hours per week employment?

_____ (71-72) HOURS PER WEEK

5 We periodically conduct surveys of **employers** to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

Supervisor's Last Name First Name M.I.

Supervisor's Job Title

Please provide address if different from your company address

6 Please check below if the course(s) you took at our college helped you in your occupational area in any of the following ways.

43-1 ☐ Helped to obtain job
44-1 ☐ Helped performance on present job
45-1 ☐ Helped advance on present job
46-1 ☐ None of the above
47-1 ☐ Other (describe) _____

7 How would you rate the training you received at our college in relation to its usefulness to you in performing your job?

48- 1 ☐ Very good
2 ☐ Good
3 ☐ **Average**
4 ☐ Poor
5 ☐ Very poor

8 Would you recommend the course(s) taken at our college to others employed in positions similar to yours?

49- 1 ☐ No
2 ☐ Undecided
3 ☐ Yes

9 Were you employed in your occupational area PRIOR to enrolling in the course(s) completed at our college?

50- 1 ☐ No
2 ☐ Yes

SIC 45 46 47
EJT 48 49 50 51 52
SI 63 64 65 66 67 68 69
HR 71 72
SJT 34 35 36 37 38

SECTION C

IF YOU HAVE ENROLLED IN ANOTHER COLLEGE SINCE YOUR ENROLLMENT AT OUR COLLEGE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION D.

Do not write in this column.

1 Please provide the below information on your current (or most recently attended) college.

Name of College

City and State

Your Current Major Field of Study

2 Did you have problems transferring to the college indicated above?

65- 1 ☐ Yes: what? → 66-1 ☐ Transferring credit hours
67-1 ☐ Transcript problems
68-1 ☐ Admission problems
69-1 ☐ Other (describe) _____
2 ☐ No

3 How many credit hours earned at our college were not accepted at the college indicated above?

70- 1 ☐ All credit hours accepted
2 ☐ Lost 1 - 3 credit hours
3 ☐ Lost 4 - 6 credit hours
4 ☐ Lost 7 - 12 credit hours
5 ☐ Lost 13 - 21 credit hours
6 ☐ Lost more than 21 credit hours

4 In your opinion, how well did our college prepare you for continuing your education?

71- 1 ☐ Very good
2 ☐ Good
3 ☐ **Average**
4 ☐ Poor
5 ☐ Very poor

5 If you are currently enrolled in college, please indicate your current status and classification at the college indicated above.

STATUS

72- 1 ☐ Part-time student (Less than 12 hours)
2 ☐ Full-time student (12 or more hours)

CLASSIFICATION

73- 1 ☐ Freshman
2 ☐ Sophomore
3 ☐ Junior
4 ☐ Senior
5 ☐ Graduate student

TC 51 52 53 54 55 56
TMC 57 58 59 60

SECTION D

ALL STUDENTS SHOULD ANSWER THIS SECTION.

1 Approximately how many credit and/or clock hours have you completed at our college? Please mark appropriate column.

	CREDIT HOURS (74-)	CLOCK HOURS (75-)
1	☐ None	☐ None
2	☐ 1 - 10	☐ 1 - 500
3	☐ 11 - 20	☐ 501 - 1000
4	☐ 21 - 30	☐ 1001 - 1500
5	☐ 31 - 40	☐ 1501 - 2000
6	☐ 41 - 50	☐ 2001 - 2500
7	☐ 51 - 60	☐ 2501 - 3000
8	☐ More than 60	☐ More than 3000

2 How do you see the course(s) completed at our college in terms of your career plans:

76-1 ☐ of immediate, direct benefit
77-1 ☐ of long term, direct benefit
78-1 ☐ of indirect benefit
79-1 ☐ of no benefit

3 Are you interested in taking other courses at our college? You may include courses not presently offered by our college.

80- 1 ☐ No
2 ☐ Yes: what course(s)? _____

4 We would appreciate any comments regarding how we could improve the course(s) you have completed and/or services we have provided. Please use the below space (front and back) for your comments.

NRS-DeVAULT

BELOW SPACE RESERVED FOR COMMENTS

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A Everyone Should Answer This Section.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

Major _____
At our college

Sex
M ____ Male
F ____ Female

Ethnic Group
5 ____ American Indian or Alaskan Native
4 ____ Asian or Pacific Islander
2 ____ Black, not of Hispanic Origin
3 ____ Hispanic
1 ____ White, not of Hispanic Origin

Age
B ____ 16-19
C ____ 20-24
D ____ 25-29
E ____ 30-34
F ____ 35-44
G ____ 45-54
H ____ 55-64
I ____ 65 and over

1. What was your PRIMARY objective in attending our two-year college?
46-1 ____ Improvement of existing "job skills"
47-1 ____ Preparation for "job to be obtained"
48-1 ____ University transfer credit
49-1 ____ Personal interest
50-1 ____ Other (describe) _____

2. To what extent has this objective been completed?
51-1 ____ Fully completed
51-2 ____ Partially completed
51-3 ____ Not completed

3. Do you plan to pursue this objective further?
52-1 ____ Yes, where? 53-1 ____ At our college
54-1 ____ At another college
52-2 ____ No 55-1 ____ Other (describe) _____

4. How much education is (or was) required to accomplish your educational objective at our college?
56-1 ____ Selected course(s)
57-1 ____ Certificate program
58-1 ____ Two-year associate degree program
59-1 ____ Other (describe) _____

5. What was your principal reason for NOT re-enrolling at our college this semester?
60-1 ____ Completed needed courses
61-1 ____ Transportation problems
62-1 ____ Transferred to another college
63-1 ____ Found job in occupation related to course(s) completed at this college
64-1 ____ Conflicting job hours
65-1 ____ Financial reasons
66-1 ____ Change of residence
67-1 ____ Grade problems
68-1 ____ Dissatisfied with instruction
69-1 ____ Dissatisfied with content of courses
70-1 ____ Personal/family illness or injury
71-1 ____ Other personal/family reasons
72-1 ____ Other (describe) _____

6. Which statement best describes your feeling about your educational experience at our college?

-1 ____ Very satisfied
-2 ____ Satisfied
73- -3 ____ Average
-4 ____ Disappointed
-5 ____ Very disappointed

7. If you have completed courses in your MAJOR FIELD OF STUDY, please rate them according to how well they fulfilled your individual needs. Students with "undecided/undeclared" majors should skip to the next question.

		Very good 1	good 2	average 3	poor 4	very poor 5
a.	Quality of instruction	74-____	____	____	____	____
b.	Grading/Testing	75-____	____	____	____	____
c.	Instructor interest	76-____	____	____	____	____
d.	Content of course(s)	77-____	____	____	____	____
e.	Instructional media	78-____	____	____	____	____
f.	Class size	79-____	____	____	____	____

8. If you have used any of the below college services, please rate them according to how well they fulfilled your individual needs.

		Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a.	Financial aids	34-____	____	____	____	____
b.	Counseling	35-____	____	____	____	____
c.	Job placement services	36-____	____	____	____	____
d.	Course advisement	37-____	____	____	____	____
e.	Tutoring services	38-____	____	____	____	____
f.	Veterans services	39-____	____	____	____	____
g.	Learning lab/packages	40-____	____	____	____	____
h.	Student activities	41-____	____	____	____	____
i.	Library services	42-____	____	____	____	____

9. What is your current educational status? (Check one)

43-1 ____ Currently attending school
43-2 ____ Not currently attending

10. What is your current employment status? (Check one)

44-1 ____ Employed (includes all employment even if below your qualifications; Does not include full-time military service)
44-2 ____ Employed (full-time military service)
44-3 ____ Unemployed (Not employed, but actively seeking employment)
44-4 ____ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

SECTION B IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION, OTHERWISE SKIP TO SECTION C.

1. Please provide the following information on your present job.

_____
Name of Company or Firm (If self-employed, please write self)

_____
Company or Firm Mailing Address

_____
City State Zip Code

_____

Your Job Title

_____

Your Job Duties

_____

2. Is this job related to the courses you have completed at our college?
   62-1 ____ Yes, it is directly or closely related
   62-2 ____ No, it is only remotely related or is not related at all

3. What is your currentl salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

		1	2	3	4
$_____ .	PER	____	____	____	____
(63)	(70)	HOUR	WEEK	MONTH	YEAR

4. The salary in the preceding item is based on how many hours per week employment?
   _____ HOURS PER WEEK
   (71-72)

5. We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

   _____

   Supervisor's Last Name First Name M. I.

   _____

   Supervisor's Job Title

   _____

   Please provide address if different from your company address

6. Please check below if the course(s) you took at our college helped your in your occupational area in any of the following ways.
   43-1 ____ Helped to obtain job
   44-1 ____ Helped performance on present job
   45-1 ____ Helped advance on present job
   46-1 ____ None of the above
   47-1 ____ Other (describe) _____ _____

7. How would you rate the training you received at our college in relation to its usefulness to you in performing your job?
   48-1 ____ Very good
   48-2 ____ Good
   48-3 ____ Average
   48-4 ____ Poor
   48-5 ____ Very Poor

8. Would you recommend the course(s) taken at our college to others employed in positions similar to yours?
   49-1 ____ No
   49-2 ____ Undecided
   49-3 ____ Yes

9. Were you employed in your occupational area PRIOR to enrolling in the course(s) complete at our college?

50-1 ____ No
50-2 ____ Yes

SECTION C IF YOU HAVE ENROLLED IN ANOTHER COLLEGE SINCE YOUR ENROLLMENT AT OUR COLLEGE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION D.

1. Please provide the below information on your current (or most recently attended) college/

_____
Name of College

_____
City and State

_____
Your Current Major Field of Study

2. Did you have problems transferring to the college indicated above?

65-1 ____ Yes; what?

66-1 ____ Transferring credit hours
67-1 ____ Transcript problems
68-1 ____ Admission problems
69-1 ____ Other (describe) _____
_____
_____

65-2 ____ No

3. How many credit hours earned at our college were not accepted at the college indicated above?

-1 ____ All credit hours accepted
-2 ____ Lost 1-3 credit hours
-3 ____ Lost 4-6 credit hours
70- -4 ____ Lost 7-12 credit hours
-5 ____ Lost 13-21 credit hours
-6 ____ Lost more than 21 credit hours

4. In your opinion, how well did our college prepare you for continuing your education?

-1 ____ Very good
-2 ____ Good
71--3 ____ Average
-4 ____ Poor
-5 ____ Very poor

5. If you are currently enrolled in college, please indicate your current status and classification at the college indicated above.

STATUS		CLASSIFICATION	
72-1 ____	Part-time student (Less than 12 hours)	73-1 ____	Freshman
		73-2 ____	Sophomore
72-2 ____	Full-time student (12 or more hours)	73-3 ____	Junior
		73-4 ____	Senior
		73-5 ____	Graduate student

SECTION D ALL STUDENTS SHOULD ANSWER THIS SECTION.

1. Approximately how many credit and/or clock hours have your completed at our college? Please mark the appropriate column.

	CREDIT HOURS		CLOCK HOURS
-1	____ None	-1	____ None
-2	____ 1 - 10	-2	____ 1 - 500
-3	____ 11 - 20	-3	____ 501 - 1000
74--4	____ 21 - 30	75- -4	____ 1001 - 1500
-5	____ 31 - 40	-5	____ 1501 - 2000
-6	____ 41 - 50	-6	____ 2001 - 2500
-7	____ 51 - 60	-7	____ 2501 - 3000
-8	____ More than 60	-8	____ More than 3000

2. How do you see the course(s) completed at our college in terms of your career plans?
   - 76-1 ____ of immediate, direct benefit
   - 77-1 ____ of long term, direct benefit
   - 78-1 ____ of indirect benefit
   - 79-1 ____ of no benefit

3. Are your interested in taking other courses at our college? You may include courses not presently offered by our college?
   - 80-1 ____ No
   - 80-2 ____ Yes; what course(s)? _____

   _____

   _____

4. We would appreciate any comments regarding how we could improve the course(s) you have completed and/or services we have provided. PLEASE USE THE BELOW SPACE (FRONT AND BACK) FOR YOUR COMMENTS.

FO8-2-B (OCC/TECH-NRS-DeVAULT) Term:

FOR COLLEGE USE ONLY

Term Date Mo 16 17 Yr 20 21

Completion Code 72

Course Type Code 74 — 1 Coop, 2 Non-Coop

Target Pop. Code 75 — 1 REG, 2 DAVT, 3 HNCP, 4 LEP

Level Code 76 — 3 Postsecondary, 5 Adult–LT, 4 Adult–ST, 5 OTH

Group Code 33 — A O/T, B UT, C OTH, D VC

Major Code 34 35 36 37

Special Code 43

1

PROJECT FOLLOW-UP

Please make corrections to the information above if necessary.

44

Note: This survey is authorized by Public Laws 20 USC 2312 and 20 USC 2391. While you are not required to respond to this survey, your cooperation is needed to insure that the results of this effort are comprehensive, reliable, and timely.

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A — EVERYONE SHOULD ANSWER THIS SECTION.

Do not write in this column.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

MAJOR _____

SEX (45)
- M Male
- F Female

ETHNIC GROUP (66)
- 5 American Indian or Alaskan Native
- 4 Asian or Pacific Islander
- 2 Black, not of Hispanic Origin
- 3 Hispanic
- 1 White, not of Hispanic Origin

AGE (67)
- B 16-19
- C 20-24
- D 25-29
- E 30-34
- F 35-44
- G 45-54
- H 55-64
- I 65 and over

1 What was your PRIMARY objective in attending our two-year college?

- 46-1 Improvement of existing "job skills"
- 47-1 Preparation for "job to be obtained"
- 48-1 University transfer credit
- 49-1 Personal interest
- 50-1 Other (describe) _____

2 To what extent has this objective been completed?

- 51 — 1 Fully completed
- 2 Partially completed
- 3 Not completed

3 Do you plan to pursue this objective further?

- 52 — 1 Yes; where? →
  - 53-1 At our college
  - 54-1 At another college
  - 55-1 Other (describe) _____
- 2 No

4 What was your principal reason for NOT re-enrolling at our college this semester?

- 56-1 Completed needed courses
- 57-1 Transportation problems
- 58-1 Transferred to another college
- 59-1 Found job in occupation related to course(s) completed at this college
- 60-1 Conflicting job hours
- 61-1 Financial reasons
- 62-1 Change of residence
- 63-1 Grade problems
- 64-1 Dissatisfied with instruction
- 65-1 Dissatisfied with content of courses
- 66-1 Personal/family illness or injury
- 67-1 Other personal/family reasons
- 68-1 Other (describe) _____

5 What is your current **educational status? (Check one)**

- 69 — 1 Currently attending school
- 2 Not currently attending school

6 What is your current employment status? (Check one)

- 70 — 1 Employed (Includes all employment, even if below your qualifications: **does not include full-time military service**)
- 2 Employed (Full-time military service)
- 3 Unemployed (Not employed, but actively seeking employment)
- 4 Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

OVER PLEASE!

BELOW SPACE RESERVED FOR COMMENTS

MAJOR 19 CODE

SECTION B

IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION C.

Do not write in this column.

1 Please provide the following information on your present job.

Name of Company or Firm (If self-employed, please write self.)

Company or Firm Mailing Address

City State (43) Zip Code

Your Job Title

Your Job Duties

SIC 71- 72- 73-

SJT 34- 35- 36- 37- 38-

2 Is this job related to the courses you have completed at our college?

48 — 1 Yes, it is directly or closely related
2 No, it is only remotely related or is not related at all

3 What is your current salary (gross)? (Do not add in overtime). This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ (49) PER (56) 1 HOUR 2 WEEK 3 MONTH 4 YEAR

SI 49- 50- 51- 52- 53- 54- 55-

4 The salary in the preceding item is based on how many hours per week employment?

(57-58) HOURS PER WEEK

5 We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

Supervisor's Last Name First Name M.I.

Supervisor's Job Title

Please provide address if different from your company address.

HR 57- 58-

SJT 59- 60- 61- 62- 63-

6 Please check below if the course(s) you took at our college helped you in your occupational area in any of the following ways.

68-1 Helped to obtain job
69-1 Helped performance on present job
70-1 Helped advance on present job
71-1 None of the above
72-1 Other (describe) _____

7 How would you rate the training you received at our college in relation to its usefulness to you in performing your job?

73 — 1 Very good, 2 Good, 3 Average, 4 Poor, 5 Very poor

Do not write in this column.

8 Would you recommend the course(s) taken at our college to others employed in positions similar to yours?

74 — 1 No, 2 Undecided, 3 Yes

9 Were you employed in your occupational area PRIOR to enrolling in the course(s) completed at our college?

75 — 1 No, 2 Yes

SECTION C

ALL STUDENTS SHOULD ANSWER THIS SECTION.

1 Approximately how many credit and/or clock hours have you completed at our college? Please mark appropriate column.

	CREDIT HOURS	CLOCK HOURS
1	None	None
2	1 - 10	1 - 500
3	11 - 20	501 - 1000
4	21 - 30	1001 - 1500
5	31 - 40	1501 - 2000
6	41 - 50	2001 - 2500
7	51 - 60	2501 - 3000
8	More than 60	More than 3000

34 — 35 —

2 How do you see the course(s) completed at our college in terms of your career plans:

36-1 of immediate, direct benefit
37-1 of long term, direct benefit
38-1 of indirect benefit
39-1 of no benefit

3 Are you interested in taking other courses at our college? You may include courses not presently offered by our college.

40 — 1 No, 2 Yes: what course(s)? _____

4 Which statement best describes your feeling about your educational experience at our college?

41 — 1 Very satisfied, 2 Satisfied, 3 Average, 4 Disappointed, 5 Very disappointed

5 We would appreciate any comments regarding how we could improve the courses you have completed and/or services we have provided. Please use the below space (front and back) for your comments.

OCC/TECH-NRS-DeVAULT

BELOW SPACE RESERVED FOR COMMENTS

(Use reverse side for additional space)

THANK YOU FOR ASSISTING US IN OUR SURVEY! PLEASE RETURN THIS CARD IN THE ENCLOSED PRE-PAID ENVELOPE AS SOON AS POSSIBLE!

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A Everyone Should Answer This Section.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

Major _____
At our college

Sex
M ____ Male
F ____ Female

Ethnic Group
5 ____ American Indian or Alaskan Native
4 ____ Asian or Pacific Islander
2 ____ Black, not of Hispanic Origin
3 ____ Hispanic
1 ____ White, not of Hispanic Origin

Age
B ____ 16-19
C ____ 20-24
D ____ 25-29
E ____ 30-34
F ____ 35-44
G ____ 45-54
H ____ 55-64
I ____ 65 and over

1. What was your PRIMARY objective in attending our two-year college?
46-1 ____ Improvement of existing "job skills"
47-1 ____ Preparation for "job to be obtained"
48-1 ____ University transfer credit
49-1 ____ Personal interest
50-1 ____ Other (describe) _____

2. To what extent has this objective been completed?
51-1 ____ Fully completed
51-2 ____ Partially completed
51-3 ____ Not completed

3. Do you plan to pursue this objective further?
52-1 ____ Yes, where?
53-1 ____ At our college
54-1 ____ At another college
52-2 ____ No
55-1 ____ Other (describe) _____

What was your principal reason for NOT re-enrolling at our college this semester?
56-1 ____ Completed needed courses
57-1 ____ Transportation problems
58-1 ____ Transferred to another college
59-1 ____ Found job in occupation related to course(s) completed at this college
60-1 ____ Conflicting job hours
61-1 ____ Financial reasons
62-1 ____ Change of residence
63-1 ____ Grade problems
64-1 ____ Dissatisfied with instruction
65-1 ____ Dissatisfied with content of courses
66-1 ____ Personal/family illness or injury
67-1 ____ Other personal/family reasons
68-1 ____ Other (describe)

5. What is your current educational status? (Check one)

(69) -1 ____ Currently attending school
-2 ____ Not currently attending

6. What is your current employment status? (Check one)

-1 ____ Employed (includes all employment even if below your qualifications; Does not include full-time military service)
(70) -2 ____ Employed (full-time military service)
-3 ____ Unemployed (Not employed, but actively seeking employment)
-4 ____ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

SECTION B IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION, OTHERWISE SKIP TO SECTION C.

1. Please provide the following information on your present job.

_____
Name of Company or Firm (If self-employed, please write self)

_____
Company or Firm Mailing Address

_____
City State Zip Code

_____
Your Job Duties

_____

2. Is this job related to the courses you have completed at our college?

(48) -1 ____ Yes, it is directly or closely related
-2 ____ No, it is only remotely related or is not related at all

3. What is your currentl salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ _____ . PER (49) (56) 1 HOUR ____ 2 WEEK ____ 3 MONTH ____ 4 YEAR ____

4. The salary in the preceding item is based on how many hours per week employment?

_____ HOURS PER WEEK
(57-58)

5. We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

_____
Supervisor's Last Name First Name M. I.

_____
Supervisor's Job Title

_____
Please provide address if different from your company address

6. Please check below if the course(s) you took at our college helped your in your occupational area in any of the following ways.

68 -1 ____ Helped to obtain job
69 -1 ____ Helped performance on present job
70 -1 ____ Helped advance on present job
71 -1 ____ None of the above
72 -1 ____ Other (describe) _____

7. How would you rate the training you received at our college in relation to its usefulness to you in performing your job?

-1 ____ Very good
-2 ____ Good
73 -3 ____ Average
-4 ____ Poor
-5 ____ Very Poor

8. Would you recommend the course(s) taken at our college to others employed in positions similar to yours?

-1 ____ No
74 -2 ____ Undecided
-3 ____ Yes

9. Were you employed in your occupational area PRIOR to enrolling in the course(s) complete at our college?

75 -1 ____ No
-2 ____ Yes

SECTION D ALL STUDENTS SHOULD ANSWER THIS SECTION.

1. Approximately how many credit and/or clock hours have your completed at our college? Please mark the appropriate column.

CREDIT HOURS		CLOCK HOURS	
-1 ____	None	-1 ____	None
-2 ____	1 - 10	-2 ____	1 - 500
-3 ____	11 - 20	-3 ____	501 - 1000
34--4 ____	21 - 30	35- -4 ____	1001 - 1500
-5 ____	31 - 40	-5 ____	1501 - 2000
-6 ____	41 - 50	-6 ____	2001 - 2500
-7 ____	51 - 60	-7 ____	2501 - 3000
-8 ____	More than 60	-8 ____	More than 3000

2. How do you see the course(s) completed at our college in terms of your career plans?

36 -1 ____ of immediate, direct benefit
37 -1 ____ of long term, direct benefit
38 -1 ____ of indirect benefit
39 -1 ____ of no benefit

3. Are your interested in taking other courses at our college? You may include courses not presently offered by our college?

-1 ____ No
40 -2 ____ Yes; what course(s)? _____

_____

_____

4. Which statement best describes your feeling about your educational experience at our college?

-1 ____ Very satisfied
-2 ____ Satisfied
41--3 ____ Average
-4 ____ Disappointed
-5 ____ Very disappointed

5. We would appreciate any comments regarding how we could improve the courses you have completed and/or services we have provided. Please use the below space (front and back) for your comments.

FOS—3—B (GRAD—1 DeVAULT) Term:

FOR COLLEGE USE ONLY

Term Date: Mo 16 17 Yr 20 21

Course Section Code: 18

Group Code: A O/T; B UT; C OTH; P VC (19)

Course Type Code: 1 Coop; 2 Non-Coop (74)

Target Pop. Code: 1 REG; 2 DAVT; 3 HNCP; 4 LEP (75)

Major Code: 24 25 26 27

Level Code: 1 Postsecondary; 2 Adult—LT; 4 Adult—ST; 5 OTH (76)

Special Code: 28

-1

-44

PROJECT FOLLOW-UP

Please make corrections to the information above if necessary.

Note: This survey is authorized by Public Laws 20 USC 2312 and 20 USC 2391. While you are not required to respond to this survey, your cooperation is needed to insure that the results of this effort are comprehensive, reliable, and timely.

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A

EVERYONE SHOULD ANSWER THIS SECTION.

Do not write in this column.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

MAJOR _____

SEX (55)

- M Male
- F Female

ETHNIC GROUP (66)

- 5 American Indian or Alaskan Native
- 4 Asian or Pacific Islander
- 2 Black, not of Hispanic Origin
- 3 Hispanic
- 1 White, not of Hispanic Origin

AGE (67)

- B 16-19
- C 20-24
- D 25-29
- E 30-34
- F 35-44
- G 45-54
- H 55-64
- I 65 and over

1 What was your PRIMARY objective in attending our two-year college?

- 46-1 Improvement of existing "job skills"
- 47-1 Preparation for "job to be obtained"
- 48-1 University transfer credit
- 49-1 Personal interest
- 50-1 Other (describe) _____

2 What is your current educational status? (Check one)

(51)

- 1 Currently attending school
- 2 Not currently attending school

3 What is your current employment status? (Check one)

(52)

- 1 Employed (Includes all employment, even if below your qualifications; **does not include full-time military service**)
- 2 Employed (Full-time military service)
- 3 Unemployed (Not employed, but actively seeking employment)
- 4 Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

4 If you have completed courses in your MAJOR FIELD OF STUDY, please rate them according to how well they fulfilled your individual needs. Students with "undecided/undeclared" majors should skip to next question.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Quality of instruction (53)					
b. Grading/Testing (54)					
c. Instructor interest (55)					
d. Content of course(s) (56)					
e. Instructional media (57)					
f. Class size (58)					

5 If you have used any of the below college services, please rate them according to how well they fulfilled your individual needs.

Do not write in this column.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Financial aids (59)					
b. Counseling (60)					
c. Job placement services (61)					
d. Course advisement (62)					
e. Tutoring services (63)					
f. Veterans services (64)					
g. Learning lab/packages (65)					
h. Student activities (66)					
i. Library services (67)					

SECTION B

IF YOU HAVE ENROLLED IN ANOTHER COLLEGE SINCE YOUR ENROLLMENT AT OUR COLLEGE, PLEASE ANSWER THIS SECTION.

1 Please provide the below information on your current (or most recently attended) college.

TC

- 68
- 69
- 70
- 71
- 72
- 73

Name of College _____

City and State _____

Your Current Major Field of Study _____

2 Did you have problems transferring to the college indicated above?

(74)

- 1 Yes: what?
  - 75-1 Transferring credit hours
  - 76-1 Transcript problems
  - 77-1 Admission problems
  - 78-1 Other (describe) _____
- 2 No

TSC

- 84
- 85
- 86
- 87

25 **OVER PLEASE!**

BELOW SPACE RESERVED FOR COMMENTS

3 How many credit hours earned at our college were not accepted at the college indicated above?

42
1 All credit hours accepted
2 Last 1 - 3 credit hours
3 Last 4 - 6 credit hours
4 Last 7 - 12 credit hours
5 Last 13 - 21 credit hours
6 Last more than 21 credit hours

Do not write in this column.

4 If you are currently enrolled in college, please indicate your current status and classification at the college indicated above.

STATUS	CLASSIFICATION
43 1 Part-time student (Less than 12 hours)	44 1 Junior
43 2 Full-time student (12 or more hours)	44 2 Senior
	44 3 Graduate student
	44 4 Other _____

5 How well did the courses you completed at our college prepare you for continuing your education?

45
1 My preparation was excellent
2 My preparation was satisfactory
3 Good in some areas only
4 Fair, but all areas could have been better
5 My preparation was inadequate

6 How would you rate the training you received at our college in relation to its usefulness to you in performing your job?

43
1 Very good
2 Good
3 Average
4 Poor
5 Very poor

Do not write in this column.

7 Please check below if the course(s) you took at our college helped you in your occupational area in any of the following ways.

44-1 Helped to obtain job
45-1 Helped performance on present job
46-1 Helped advance on present job
47-1 None of the above
48-1 Other (describe)_____

8 Were you employed in your occupational area PRIOR to enrolling in the course(s) completed at our college?

49
1 No
2 Yes

9 How would you rate the availability of jobs in your occupational area?

50
1 Very good
2 Good
3 Average
4 Poor
5 Very poor

SECTION C

IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION D.

1 Please provide the following information on your present job.

Name of Company or Firm (If self-employed, please write self.)

Company or Firm Mailing Address

City State (58) Zip Code

Your Job Title

Your Job Duties

2 Is this job related to the courses you have completed at our college?

63
1 Yes, it is directly or closely related
2 No, it is only remotely related or is not related at all

3 What is your current salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ .00 (64) PER (71) 1 HOUR 2 WEEK 3 MONTH 4 YEAR

4 The salary in the preceding item is based on how many hours per week employment?

_____ (72-73) HOURS PER WEEK

5 We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

Supervisor's Last Name First Name M.I.

Supervisor's Job Title

Please provide address if different from your company address

SEC 46 47 48

BJY 49 50 51 52 53

SI 64 65 66 67 68 69 70

HR 72 73

BJY 34 35 36 37 38

26

SECTION D

ALL STUDENTS SHOULD ANSWER THIS SECTION.

1 If your occupational area is NOT related to the courses you have completed at our college (as indicated in Section C) please check each reason which applies. If occupational area is related to courses completed, go to Question 2.

51-1 Transferred to a four-year college
52-1 Not sufficiently qualified for a job in my field of college preparation
53-1 Preferred to work in another field
54-1 Found better paying job in another field
55-1 Could not find a job in field of preparation
56-1 Worked previously in field of preparation, but changed
57-1 Other (describe)_____

2 How do you see the course(s) completed at our college in terms of your career plans:

58-1 of immediate, direct benefit
59-1 of long term, direct benefit
60-1 of indirect benefit
61-1 of no benefit

3 Are you interested in taking other courses at our college? You may include courses not presently offered by our college.

62
1 No
2 Yes; what course(s)?_____

4 We would appreciate any comments regarding how we could improve the course(s) you have completed and/or services we have provided. Please use the below space (front and back) for your comments.

GRAD-1
DeVAULT

BELOW SPACE RESERVED FOR COMMENTS

PLEASE CHECK APPROPRIATE BLOCK(S) WITHIN EACH CATEGORY BELOW.

SECTION A Everyone Should Answer This Section.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

Major _____
At our college

65 Sex
M ____ Male
F ____ Female

Ethnic Group
5 ____ American Indian or Alaskan Native
4 ____ Asian or Pacific Islander
66 2 ____ Black, not of Hispanic Origin
3 ____ Hispanic
1 ____ White, not of Hispanic Origin

Age
B ____ 16-19
C ____ 20-24
D ____ 25-29
E ____ 30-34
67 F ____ 35-44
G ____ 45-54
H ____ 55-64
I ____ 65 and over

1. What was your PRIMARY objective in attending our two-year college?
46-1 ____ Improvement of existing "job skills"
47-1 ____ Preparation for "job to be obtained"
48-1 ____ University transfer credit
49-1 ____ Personal interest
50-1 ____ Other (describe) _____

2. What is your current educational status? (Check one)
51 -1 ____ Currently attending school
-2 ____ Not currently attending

3. What is your current employment status? (Check one)
-1 ____ Employed (includes all employment even if below your qualifications; Does not include full-time military service)
52-2 ____ Employed (full-time military service)
-3 ____ Unemployed (Not employed, but actively seeking employment)
-4 ____ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

4. If you have completed courses in your MAJOR FIELD OF STUDY, please rate them according to how well they fulfilled your individual needs. Students with "undecided/undeclared" majors should skip to the next question.

		Very good 1	good 2	average 3	poor 4	very poor 5
a.	Quality of instruction	53- ____	____	____	____	____
b.	Grading/Testing	54- ____	____	____	____	____
c.	Instructor interest	55- ____	____	____	____	____
d.	Content of course(s)	56- ____	____	____	____	____
e.	Instructional media	57- ____	____	____	____	____
f.	Class size	58- ____	____	____	____	____

8. If you have used any of the below college services, please rate them according to how well they fulfilled your individual needs.

		Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Financial aids	59-	____	____	____	____	____
b. Counseling	60-	____	____	____	____	____
c. Job placement services	61-	____	____	____	____	____
d. Course advisement	62-	____	____	____	____	____
e. Tutoring services	63-	____	____	____	____	____
f. Veterans services	64-	____	____	____	____	____
g. Learning lab/packages	65-	____	____	____	____	____
h. Student activities	66-	____	____	____	____	____
i. Library services	67-	____	____	____	____	____

SECTION B IF YOU HAVE ENROLLED IN ANOTHER COLLEGE SINCE YOUR ENROLLMENT AT OUR COLLEGE, PLEASE ANSWER THIS SECTION. OTHERWISE, SKIP TO SECTION D.

1. Please provide the below information on your current (or most recently attended) college/

_____
Name of College

_____
City and State

_____
Your Current Major Field of Study

2. Did you have problems transferring to the college indicated above?

74-1 ____ Yes; what?

- 75-1 ____ Transferring credit hours
- 76-1 ____ Transcript problems
- 77-1 ____ Admission problems
- 78-1 ____ Other (describe) _____

74-2 ____ No

3. How many credit hours earned at our college were not accepted at the college indicated above?

- -1 ____ All credit hours accepted
- -2 ____ Lost 1-3 credit hours
- -3 ____ Lost 4-6 credit hours
- 42- -4 ____ Lost 7-12 credit hours
- -5 ____ Lost 13-21 credit hours
- -6 ____ Lost more than 21 credit hours

5. If you are currently enrolled in college, please indicate your current status and classification at the college indicated above.

STATUS

- -1 ____ Part-time student (Less than 12 hours) 43
- -2 ____ Full-time student (12 or more hours)

CLASSIFICATION

- -1 ____ Freshman
- -2 ____ Sophomore
- 44-3 ____ Junior
- -4 ____ Senior
- -5 ____ Graduate student

5. How well did the courses you completed at our college prepare you for continuing your education?

45-1 ____ My preparation was excellent
45-2 ____ My preparation was satisfactory
45-3 ____ Good in some areas only
45-4 ____ Fair, but all areas could have been better
45-5 ____ My preparation was inadequate.

SECTION C IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION, OTHERWISE SKIP TO SECTION D.

1. Please provide the following information on your present job.

_____
Name of Company or Firm (If self-employed, please write self)

_____
Company or Firm Mailing Address

_____
City State Zip Code

_____
Your Job Title

_____
Your Job Duties

_____

2. Is this job related to the courses you have completed at our college?

63-1 ____ Yes, it is directly or closely related
63-2 ____ No, it is only remotely related or is not related at all

3. What is your currentl salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

1 2 3 4

$ _____ . PER ____ ____ ____ ____
(64) (71) HOUR WEEK MONTH YEAR

4. The salary in the preceding item is based on how many hours per week employment?

____ ____ HOURS PER WEEK
(72-73)

5. We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

_____
Supervisor's Last Name First Name M. I.

_____
Supervisor's Job Title

_____
Please provide address if different from your company address

6. How would you rate the training you received at our college in relation to its usefulness to you in performing your job?

43 -1 ____ Very good
-2 ____ Good
-3 ____ Average
-4 ____ Poor
-5 ____ Very Poor

7. Please check below if the course(s) you took at our college helped you in your occupational area in any of the following ways/

44-1 ____ Helped to obtain job
45-1 ____ Helped performance on present job
46-1 ____ Helped advance on present job
47-1 ____ None of the above
48-1 ____ Other (describe) _____

_____

_____

8. Were you employed in your occupational area PRIOR to enrolling in the course(s) completed at our college?

49-1 ____ No
49-2 ____ Yes

9. How would you rate the availability of jobs in you occupational area?

-1 ____ Very good
-2 ____ Good
50--3 ____ Average
-4 ____ Poor
-5 ____ Very poor

SECTION D ALL STUDENTS SHOULD ANSWER THIS SECTION.

1. If your occupational area is NOT related to the courses you have completed at our college (as indicated in Section C) please check each reason which applies. If occupational area is related to courses completed, go to Question 2.

51-1 ____ Transferred to a four-year college
52-1 ____ Not sufficiently qualified for a job in my fied of college preparation
53-1 ____ Preferred to work in another field
54-1 ____ Found better paying job in another field
55-1 ____ Could not find a job in field of preparation
56-1 ____ Worked previously in field of preparation, but changed
57-1 ____ Other (describe) _____

_____

_____

2. How do you see the course(s) completed at our college in terms of your career plans?

58-1 ____ of immediate, direct benefit
59-1 ____ of long term, direct benefit
60-1 ____ of indirect benefit
61-1 ____ of no benefit

3. Are your interested in taking other courses at our college? You may include courses not presently offered by our college?

62-1 ____ No
-2 ____ Yes; what course(s)? _____

_____

_____

4. We would appreciate any comments regarding how we could improve the course(s) you have completed and/or services we have provided. PLEASE USE THE BELOW SPACE (FRONT AND BACK) FOR YOUR COMMENTS.

FO8-4-B (EMP-DeVAULT) Term:

FOR COLLEGE USE ONLY

SEX: 65 M Male, F Female

ETHNIC GROUP: 66 — 5 American Indian or Alaskan Native; 4 Asian or Pacific Islander; 3 Black, not of Hispanic Origin; 2 Hispanic; 1 White, not of Hispanic Origin

AGE: 67 — B 16-19; C 20-24; D 25-29; E 30-34; F 35-44; G 45-54; H 55-64; I 65 and over

1

PROJECT FOLLOW-UP

Please make corrections to the information above if necessary.

Note: This survey is authorized by Public Laws 20 USC 2312 and 20 USC 2391. While you are not required to respond to this survey, your cooperation is needed to insure that the results of this effort are comprehensive, reliable, and timely.

44

Term Date: Mo 16 17 Yr 20 21

Completion Code: 72

Group Code: 73 — A O/T; B UT; C OTH; D VC

Course Type Code: 74 — 1 Coop; 2 Non-Coop

Target Pop. Code: 75 — 1 REG; 2 DAVT; 3 HNCP; 4 LEP

Major Code: 84 85 86 87

Level Code: 76 — 1 Postsecondary; 2 Adult-LT; 4 Adult-ST; 3 OTH

EMP Code: 82

Special Code: 83

IDENTIFICATION _____

JOB TITLE _____ EJT 46 47 48 49 50

PROGRAM MAJOR _____

SIC 55 56 57

EMPLOYER (COMPANY NAME - INSTITUTION - ORGANIZATION, ETC.)

1 Is the job title and status of this individual accurate?

58 — 1 Yes; 2 No; IF NO, please describe change(s) below.

_____

_____

2 What is your relationship with this individual?

59-1 Employer
60-1 Supervisor
61-1 Personnel staff
62-1 Co-worker
63-1 Other (describe) _____

OVER PLEASE!

3 Please rate the training received by this individual in the following personal skill areas. Please respond only to those areas you feel are appropriate.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Accepting responsibility	64-				
b. Punctuality	65-				
c. Personal initiative	66-				
d. Willingness to learn	67-				
e. Co-worker cooperation	68-				
f. Management cooperation	69-				
g. Work attendance	70-				
h. Work attitude	71-				
i. Personal appearance	72-				
j. Compliance with policies	73-				

4 Please rate the training received by this individual in the following technical skill areas. Please respond only to those areas you feel are applicable to the occupational area.

	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a. Mathematical skills	34-				
b. Technical knowledge	35-				
c. Organizational ability	36-				
d. Communication skills	37-				
e. Problem solving skills	38-				
f. Work quality	39-				
g. Work quantity	40-				
h. Manual dexterity	41-				
i. Meeting the public	42-				
j. Following instructions	43-				
k. Operation of equipment	44-				

5 What is your overall rating of the training received by this individual as it relates to the requirements of his or her job?

45- 1 Very good
2 Good
3 Average
4 Poor
5 Very poor

6 What, in your opinion, is the job outlook for program employees of this particular occupational field?

	Present		Future
		Very good	
		Good	
46-	3	Average	47- 3
		Poor	
		Very poor	

7 As a result of this person's training, how would you rate his or her preparation in relation to other employees in his or her working group who did not receive such training?

48- 1 No basis for comparison
2 Individual is better prepared
3 Both are about the same
4 Individual is less prepared

8 To what extent, if any, has this individual's training added to his or her ability for job placement and advancement?

49- 1 Very much
2 Much
3 Average
4 Very little
5 None

9 What was the primary source(s) for the initial hiring of this individual?

50-1 Employment agency
51-1 College faculty member
52-1 College job placement office
53-1 Mutual acquaintance
54-1 Applicant applied on own initiative
55-1 Other (describe)_____

A What suggestions do you have for improving the technical and/or personal skills of future employees?

B What, in your opinion, are additional areas of training (job titles, skills, etc.) in which our school should become involved?

EMP-DeVAULT

THANK YOU FOR ASSISTING US IN OUR SURVEY! PLEASE RETURN THIS FORM IN THE PRE-PAID ENVELOPE AS SOON AS POSSIBLE!

1. Is the job title and status of this individual accurate?
   58 - 1 ____ Yes
   58 - 2 ____ No; IF NO, please describe change(s) below.

   _____

   _____

2. What is your relationship with this individual?
   59-1 ____ Employer
   60-1 ____ Supervisor
   61-1 ____ Personnel staff
   62-1 ____ Co-worker
   63-1 ____ Other (describe) _____

3. Please rate the training received by this individual in the following <u>personal</u> skill areas. Please respond only to those areas you feel are appropriate.

		Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a.	Accepting responsibility	64 ___	___	___	___	___
b.	Punctuality	65 ___	___	___	___	___
c.	Personal initiative	66 ___	___	___	___	___
d.	Willingness to learn	67 ___	___	___	___	___
e.	Co-worker cooperation	68 ___	___	___	___	___
f.	Management cooperation	69 ___	___	___	___	___
g.	Work attendance	70 ___	___	___	___	___
h.	Work attitude	71 ___	___	___	___	___
i.	Personal appearance	72 ___	___	___	___	___
j.	Compliance with policies	73 ___	___	___	___	___

4. Please rate the training received by this individual in the following technical skill areas. Please respond only to those areas you feel are applicable to the occupational area.

		Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
a.	Mathematical skills	34___	___	___	___	___
b.	Technical knowledge	35___	___	___	___	___
c.	Organizational ability	36___	___	___	___	___
d.	Communication skills	37___	___	___	___	___
e.	Problem solving skills	38___	___	___	___	___
f.	Work quality	39___	___	___	___	___
g.	Work quantity	40___	___	___	___	___
h.	Manual dexterity	41___	___	___	___	___
i.	Meeting the public	42___	___	___	___	___
j.	Following instructions	43___	___	___	___	___
k.	Operation of equipment	44___	___	___	___	___

5. What is your overall rating of the training received by this individual as it relates to the requirements of his or her job?
   45-1 ____ Very good
   45-2 ____ Good
   45-3 ____ Average
   45-4 ____ Poor
   45-5 ____ Very poor

6. What, in your opinion, is the job outlook for program employees of this particular occupational field?

Present		Future
46-1 ____	Very good	47-1 ____
46-2 ____	Good	47-2 ____
46-3 ____	Average	47-3 ____
46-4 ____	Poor	47-4 ____
46-5 ____	Very Poor	47-5 ____

7. As a result of this person's training, how would you rate his or her preparation in relation to other employees in his or her working group who did not receive such training?

48-1 ____ No basis for comparison
48-2 ____ Individual is better prepared
48-3 ____ Both are about the same
48-4 ____ Individual is less prepared

8. To what extent, if any has this individual's training added to his or her ability for job placement and advancement?

49-1 ____ Very much
49-2 ____ Much
49-3 ____ Average
49-4 ____ Very little
49-5 ____ None

9. What was the primary source(s) for the initial hiring of this individual?

50-1 ____ Employment agency
51-1 ____ College faculty member
52-1 ____ College job placement office
53-1 ____ Mutual acquaintance
54-1 ____ Applicant applied on own initiative
55-1 ____ Other (describe)_____

_____

_____

A What suggestions do you have for improving the technical and/or personal skills of future employees?

B What, in your opinion, are additional areas of training (job titles, skills, etc.) in which our school should become involved?

Note: This survey is authorized by Public Laws 20 USC 2312 and 20 USC 2391. While you are not required to respond to this survey, your cooperation is needed to insure that the results of this effort are comprehensive, reliable, and timely.

ADULT-DeVAULT

PROJECT FOLLOW-UP

BEGIN HERE

Please make corrections to the information above if necessary.

A Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

MAJOR _____
(At our school)

SEX (65)
- M Male
- F Female

ETHNIC GROUP (66)
- 5 American Indian or Alaskan Native
- 4 Asian or Pacific Islander
- 2 Black, not of Hispanic Origin
- 3 Hispanic
- 1 White, not of Hispanic Origin

AGE (67)
- B 16-19
- C 20-24
- D 25-29
- E 30-34
- F 35-44
- G 45-54
- H 55-64
- I 65 and over

OVER PLEASE!

FOR COLLEGE USE ONLY

Term Date — Mo (15 17) Yr (20 21)

Completion Code (73)

Group Code (22)
- A O/T
- B UT
- C OTH
- D YC

Course Type Code (74)
- 1 Coop
- 2 Non-Coop

Target Pop. Code (75)
- 1 REG
- 2 DAVT
- 3 HNCP
- 4 LEP

Major Code (24 26 30 37)

Level Code (76)
- 1 Postsecondary
- 2 Adult-LT
- 3 Adult-ST
- 4 OTH

Special Code (41)

FOS-5-A (ADULT-DeVAULT) Term:

1 What is your current educational status? (Check one)

66— 1 ☐ Currently attending school
2 ☐ Not currently attending school

Do not write in this column

2 What is your current employment status? (Check one)

1 ☐ Employed (Includes all employment, even if below your qualifications; does not include full-time military service)
47— 2 ☐ Employed (Full-time military service)
3 ☐ Unemployed (Not employed, but actively seeking employment
4 ☐ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

Note: If you are currently employed or in full-time military service, please answer the remaining questions. Otherwise, skip the remaining items. Be sure to respond to the items on the reverse side of this form.

3 Please provide the following information on your present job.

Name of Company or Firm (If self-employed, please write self.)

Company or Firm Mailing Address

City State ZIP Zip Code

Your Job Title

Your Job Duties

4 Is this job related to the courses you have completed at our school?

68— 1 ☐ Yes, it is directly or closely related
2 ☐ No, it is only remotely related or is not related at all

5 What is your current salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ _____ (69-72) PER (73) 1 HOUR 2 WEEK 3 MONTH 4 YEAR

6 The salary in the preceding item is based on how many hours per week employment?

_____ HOURS PER WEEK (74-75)

7 We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

Supervisor's Last Name First Name M.I.

Supervisor's Job Title

Please provide address if different from your company address.

THANK YOU VERY MUCH FOR YOUR COOPERATION. PLEASE RETURN THIS FORM IN THE ENCLOSED ENVELOPE. BE SURE THAT YOU HAVE RESPONDED TO THE REVERSE SIDE OF THIS FORM.

A Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

Major _____
At our college

65 Sex
M ____ Male
F ____ Female

Ethnic Group
5 ____ American Indian or Alaskan Native
66 4 ____ Asian or Pacific Islander
2 ____ Black, not of Hispanic Origin
3 ____ Hispanic
1 ____ White, not of Hispanic Origin

Age
B ____ 16-19
C ____ 20-24
D ____ 25-29
67 E ____ 30-34
F ____ 35-44
G ____ 45-54
H ____ 55-64
I ____ 65 and over

1. What is your current educational status? (Check one)
46 -1 ____ Currently attending school
-2 ____ Not currently attending

2. What is your current employment status? (Check one)
-1 ____ Employed (includes all employment even if below your qualifications; Does not include full-time military service)
47 -2 ____ Employed (full-time military service)
-3 ____ Unemployed (Not employed, but actively seeking employment)
-4 ____ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

NOTE: If you are currently employed or in full-time military service, please answer the following questions. Otherwise, skip the remaining items. Be sure to respond to the items on the reverse side of this form.

3. Please provide the following information on your present job.

_____
Name of Company or Firm (If self-employed, please write self)

_____
Company or Firm Mailing Address

_____
City State Zip Code

_____
Your Job Title

_____
Your Job Duties

_____

4 Is this job related to the courses you have completed at our college?

65-1 ____ Yes, it is directly or closely related
-2 ____ No, it is only remotely related or is not related at all

What is your currentl salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

		1	2	3	4
$ _____ .	PER				
(66)	(73)	HOUR	WEEK	MONTH	YEAR

The salary in the preceding item is based on how many hours per week employment?

_____ HOURS PER WEEK
(74-75)

We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

_____
Supervisor's Last Name First Name M. I.

_____
Supervisor's Job Title

_____
Please provide address if different from your company address

PROJECT FOLLOW-UP

BEGIN HERE

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

MAJOR _____
(At our school)

SEX
Male
Female

ETHNIC GROUP
American Indian or Alaskan Native
Asian or Pacific Islander
Black, not of Hispanic Origin
Hispanic
White, not of Hispanic Origin

AGE
16-19
20-24
25-29
30-34
35-44
45-54
55-64
65 and over

OVER PLEASE!

FOS-6-A (SPE-DeVAULT) Term:

1 What is your current educational status? (Check one)

46— 1 ☐ Currently attending school
2 ☐ Not currently attending school

Do not write in this column

2 What is your current employment status? (Check one)

47— 1 ☐ Employed (Includes all employment, even if below your qualifications; does not include full-time military service)
2 ☐ Employed (Full-time military service)
3 ☐ Unemployed (Not employed, but actively seeking employment
4 ☐ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

Note: If you are currently employed or in full-time military service, please answer the remaining questions. Otherwise, skip the remaining items. Be sure to respond to the items on the reverse side of this form.

3 Please provide the following information on your present job.

Name of Company or Firm (If self-employed, please write self.)

Company or Firm Mailing Address

City State (60) Zip Code

Your Job Title

Your Job Duties

4 Is this job related to the courses you have completed at our school?

65— 1 ☐ Yes, it is directly or closely related
2 ☐ No, it is only remotely related or is not related at all

5 What is your current salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

$ _____ (66-72) PER (73) 1 HOUR 2 WEEK 3 MONTH 4 YEAR

6 The salary in the preceding item is based on how many hours per week employment?

_____ HOURS PER WEEK (74-75)

7 We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

Supervisor's Last Name First Name M.I.

Supervisor's Job Title

Please provide address if different from your company address.

THANK YOU VERY MUCH FOR YOUR COOPERATION. PLEASE RETURN THIS FORM IN THE ENCLOSED ENVELOPE. BE SURE THAT YOU HAVE RESPONDED TO THE REVERSE SIDE OF THIS FORM.

Please respond to the below as appropriate. This information is needed for equal opportunity education and employment reporting.

Major _____
At our college

Sex
M ____ Male
F ____ Female

Ethnic Group
5 ____ American Indian or Alaskan Native
4 ____ Asian or Pacific Islander
2 ____ Black, not of Hispanic Origin
3 ____ Hispanic
1 ____ White, not of Hispanic Origin

Age
B ____ 16-19
C ____ 20-24
D ____ 25-29
E ____ 30-34
F ____ 35-44
G ____ 45-54
H ____ 55-64
I ____ 65 and over

1. What is your current educational status? (Check one)
-1 ____ Currently attending school
46 -2 ____ Not currently attending

2. What is your current employment status? (Check one)
-1 ____ Employed (includes all employment even if below your qualifications; Does not include full-time military service)
47 -2 ____ Employed (full-time military service)
-3 ____ Unemployed (Not employed, but actively seeking employment)
-4 ____ Not in labor force (Not employed and not seeking employment because of choice, illness, full-time student status, retirement, pregnancy, or other such reason)

NOTE: IF YOU ARE CURRENTLY EMPLOYED, OR IN FULL-TIME MILITARY SERVICE, PLEASE ANSWER THIS SECTION, OTHERWISE SKIP TO SECTION C.

3 Please provide the following information on your present job.

_____
Name of Company or Firm (If self-employed, please write self)

_____
Company or Firm Mailing Address

_____
City State Zip Code

_____
Your Job Title

_____
Your Job Duties

_____

4. Is this job related to the courses you have completed at our college?

(65) -1 ____ Yes, it is directly or closely related

-2 ____ No, it is only remotely related or is not related at all

5. What is your currentl salary (gross)? (Do not add in overtime.) This information, when combined with others in your field of study, will provide valuable information to other individuals in their own career planning.

		1	2	3	4
$ _____ .	PER	____	____	____	____
(66)	(73)	HOUR	WEEK	MONTH	YEAR

The salary in the preceding item is based on how many hours per week employment?

_____ HOURS PER WEEK
(74-75)

We periodically conduct surveys of employers to help us evaluate the courses we offer and to advise us on other courses and programs which are needed. If we may contact your immediate supervisor so he or she can have the opportunity to participate in such a survey, please supply the below information.

_____

Supervisor's Last Name First Name M. I.

_____

Supervisor's Job Title

_____

Please provide address if different from your company address

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